

MINUTES

Town of Garden Valley Board of Supervisors Meeting

Thursday, May 10, 2024

2:00 p.m.

Garden Valley Town Hall

The meeting was called to order at 2:03 p.m. by Chairman Casper. Chairman Ronnie Casper, Supervisor I Richard Larson, Supervisor II Tim Johnston, Treasurer Betty Janke and Clerk Ann Klieforth were present.

The Pledge of Allegiance was led by Chairman Casper.

Proper public posting was verified.

Minutes were read from the April 23, 2024 Annual Town Board meeting. Motion by Tim Johnston, second by Richard Larson. Minutes were read from the April 23, 2024 Regular Town Board meeting. Two corrections were noted. Motion by Tim Johnston, second by Richard Larson to approve minutes with two noted corrections. Motion carried.

The Treasurer's report was given. Fund Balances were reviewed and cash/uncashed checks report from prior month was provided for review. Motion by Richard Larson, second by Tim Johnston to approve the Treasurer's reports. Motion carried.

Clerk provided Budget Versus Actual and Detailed Transaction Reports for review.

Clerks Correspondence:

- Clerk received invoices for the annual insurance premiums for the Town. Board will continue coverage with no changes necessary.
- Clerk informed Board of recent notification of an EMS Funding Meeting on May 30, 2024.

No public comment.

Patrolman's Report

- Patrolman scheduled patch material order.
- Patrolman states that he is currently preparing for roadwork this year.
- Patrolman noted that the Milestone is hauling out of the Mickelson Pit. Discussed potential road damage as a concern, with the road width not able to support trucks that meet causing shoulder edge deterioration.
- Patrolman discussed ticket recording with the Board to enable project costs/recordkeeping for budget tracking.
- Patrolman noted that the Curtis Cemetery had shrubs cut back and was looking for guidance on how to proceed.

Old Business:

- a) Board discussed and reviewed changes in the Comprehensive Plan Survey, with clearer wording to enable a more successful compiling of results. Motion by Richard Larson, second by Tim Johnston to forward the survey to Mississippi River Regional Planning Commission (MPPRC) for completion.
- b) Only one bid was received for Olson Road. Board discussed the bid. Motion by Tim Johnston, second by Richard Larson to approve moving forward with Olson Road improvements and to sign the bid from Scott Construction. Motion carried.
- c) Board discussed a letter to constituents about the roadwork this year, with only those affected receiving it to keep them informed about the work being done and the timeline.
- d) Board discussed the upcoming MOE webinar and attendance. It was noted that the training would be recorded so that those who were not available for the original webinar would be able to review it later.

New Business:

- a) Board discussed bridge and culvert aid from the County.
- b) Cherry Koch-Danke also updated the Board on the need for budget planning for 2025 for upgrading Quickbooks. Currently, the practice for the Town is to pay annually for upgrades for the payroll services. This may need to change to monthly. More research will be done to get a good idea of coverage and fees.
- c) No other new business discussed.

Bills were reviewed and approved.

Next meeting is set:

Friday, June 14, 2024, 2:00 p.m.

Motion to adjourn by Tim Johnston, second by Richard Larson. Motion carried and meeting adjourned at 3:54 p.m.

Respectfully Submitted,
Ann Klieforth, Clerk